



M E M O R A N D U M

TO: State Board of Education

FROM: Teresa Brown, Assistant Superintendent of School Improvement

DATE: November 13, 2014

SUBJECT: Update on Marzano and IPS Lead Partner Work

As requested, the following is an update on the progress between the Marzano and IPS Lead Partner relationship for John Marshall Community High School and Broad Ripple Magnet High School since the approval of the partnership at the November 5th State Board of Education meeting.

On Tuesday, November 11, 2014, a phone conference was conducted between Dr. Bob Marzano, Jennifer Norford, Dr. Wanda LeGrand, Teresa Brown, and Cindy Hurst. The two groups clarified the work they would be doing and established some next steps.

The Marzano Group outlined how the work they proposed will support the three pillars upon which IPS is building their school improvement initiatives:

1. Mastery Learning
2. Balanced Literacy
3. Effective Use of Professional Learning Communities

The Marzano Group will customize their work with each school to address:

1. The development and implementation of a language of instruction
2. The evaluation of instructional practices through an instructional audit
3. Use of data to enable them to effectively evaluate the work.

Dr. Marzano indicated he would like to have a virtual meeting with each building leader to clarify the work and obtain necessary information regarding current practices, schedules, etc. The group also discussed the expectation for the Marzano group to serve as the instructional lead for both schools and the cooperation and follow-through expectations for the building leaders in IPS. Following conversations that are going to

be scheduled soon, the Marzano group will submit a scope of work and deliverables to be included in a contract with IPS directly and included in the 1003a grant application with the IDOE.

Here is a summary of the identified next steps:

- Creation of a timeline and plan for all activities to be implemented at each school based on 3 major tasks
 - A preliminary timeline should be shared with IDOE (Teresa Brown) for updates to the State Board of Education (SBOE)
- Identify specific deliverables from Lead Partner (i.e., activities, people, and resources required for each task)
- Develop contract between IPS and Marzano for work identified above
- Upon development of contract, IPS will amend their 1003(a) application for Broad Ripple Middle School, John Marshall Middle School, and John Marshall High School
 - Update Part 5(e) with scope of work and deliverables of the Lead Partner, which may include a copy of the contract, timeline, and other documentation between IPS and Marzano
 - Update Part 6 (Budget) to reflect new Lead Partner
 - IDOE will support IPS in the update and amendment of this grant
 - The 1003a grant application and documentation will provide a basis for monitoring the implementation of grant-funded activities